

EVENTS MANAGEMENT GROUP, INC.

2020 Craft Shows Application/Contract

MAIL TO: Events Management Group, Inc., P.O. Box 909, Virginia Beach, VA 23451

(Contract Must Be Accompanied By Photo Requirements, Reservation Deposits & Self-Addressed Stamped Envelope)

PHONE: 757-417-7771 FAX: 757-417-7772 WEBSITE: www.emgshows.com EMAIL: info@emgshows.com

Office Use Only

Date Received: _____

VBSP _____

NVCM _____

VBCM _____

Name: _____ Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Website: _____ Email: _____

Phone: Bus. _____ Cell _____ Home _____ Fax _____

Please check those that apply: New Address Contact Me Through Email First Time Applicant Referred By: _____

Summary of Work: (i.e. Description, techniques, materials, etc.)

Media Category: _____

****No commercial or buy/sell products permitted!**

Do you have social media accounts? Please list or email us a link or a user name that we can use to look up the site.

*****ATTENTION APPLICANTS*** Please be sure to indicate how you would like payment of your balance (see lower right) to be handled should you be accepted, so that we can set it up in advance. Please refer to our 2020 cancellation and payment policy document that came with this application.**

Thank You!!

27th Northern Virginia Christmas Market November 13-15, 2020 Dulles Expo Center						Office Use Only			
Booth Requests (Check Applicable)	10x10 \$520 <input type="checkbox"/>	10x15 \$720 <input type="checkbox"/>	10x20 \$960 <input type="checkbox"/>	10x20 Endcap \$1100 <input type="checkbox"/>	Corner Booth Add \$50 <input type="checkbox"/>	Total \$ _____	Amt. Pd.	Date	Ck #
Add-Ons (Indicate Quantity)	8' High Side Drap \$20 per 10' side _____	6' Tables \$20 each _____	8' Tables \$20 each _____	Chairs \$5 each _____	Deposit \$ <u>100.00</u>	Balance \$ _____	Booth # _____		
Promotional Materials Postcards _____ Flyers (Pads of 50) _____						Jury Deadline for Jewelry - Mar. 16, 2020			

39th Va. Beach Christmas Market November 27-29, 2020 Virginia Beach Convention Center						Office Use Only			
Booth Requests (Check Applicable)	10x10 \$520 <input type="checkbox"/>	10x15 \$720 <input type="checkbox"/>	10x20 \$960 <input type="checkbox"/>	10x20 Endcap \$1100 <input type="checkbox"/>	Corner Booth Add \$50 <input type="checkbox"/>	Total \$ _____	Amt. Pd.	Date	Ck #
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Promotional Materials Postcards _____ Flyers (Pads of 50) _____						Jury Deadline: Jewelry - Mar. 16, 2020			

Method of Payment: Deposit(s) \$ _____ Check Money Order VISA Master Card

Credit Card Number: _____

Exp. Date: _____ / _____ Street # / Zip Code of card holder: _____ / _____

Signature Authorizing Charge: _____ 3 Digit CV2#: _____

- * Charge balance in full NOW for __NoVa __VaBch
 - * OK to charge balance in 30 days for NoVa
 - * OK to charge balance in 30 days for Va Bch
 - * OK to set up credit card for 3 payments
 - * I will send in 3 post dated checks (circle date)
- Payment Dates: 7/31, 8/31, 9/31, 10/15-Final



Electricity, Telephone, & Internet:
Forms will be provided to order directly from the VBCC & Dulles Expo Center.

SPECIAL REQUESTS



I/We have read all entry terms & conditions of this application/contract and agree to abide by said rules, including the cancellation, acceptance and payment policies. I/We produce all items to be sold and agree that no commercially made products will be exhibited for sale. I/We do expressly release Events Management Group, Inc. and the owners of all exhibit building and grounds from all liability for injury damage or loss to persons or property of the Exhibitor.

Signature _____

Date _____

Last Name: _____

APPLICATION CHECKLIST:

- Signed & Dated Application/Contract
- Artist Biography/Statement, if available
- 3 Photographs of Work; 1 of Recent Booth Display
*Please include price and description of each image
- All Deposit Requirements
*Make all checks payable to Events Management Group, Inc.
- Self-Addressed Stamped Envelope (Jurying material will not be returned unless accompanied by a SASE)
- Please make a copy of this application for you records